

Sharing Tree Preschool

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The staff at Sharing Tree Preschool welcomes you to our school. It is the philosophy of Sharing Tree Preschool to provide age-appropriate educational programs that will encourage each child to grow spiritually, cognitively, physically, and socially in a loving and caring environment. We exist to enable children to grow in all areas of development in a secure, nurturing, Christian setting. Our motivation is to achieve excellence in academic curriculum and Biblical knowledge, while providing activities that foster physical, social, and language development. Through our warm atmosphere, it is our desire that each child will gain confidence, self-respect, and a love for God that will saturate his/her life. Our mission is to seek God's will in developing each child's unique potential to become a life-long learner, a disciple of Jesus Christ and a productive citizen. Thank you for being a part of Sharing Tree Preschool.

2's/3's Registration Information 2017/2018

Enrollment of our current Sharing Tree students, their siblings, students from CC Mother's Morning Out, and members of Christ's Church will begin on January 6th for the 2017/2018 school year. Open registration will be offered beginning on January 19th. **Please remember that all openings are on a first come, first served basis depending upon the availability at the time of registration.** For our students in the 2's and 3's program, we offer a 2 day a week class on Tuesdays and Thursdays and a 3 day a week class on Mondays, Wednesdays, and Fridays. We offer a limited number of 5 day spots in the 3's program. Children who attend the 5 day program will be part of a MWF class and a T/TH class. There is not a separate 5 day 3's class offered at this time. Our school year runs from September through approximately mid-May.

Enrollment

In order to enroll your child and insure a spot for the 2017/2018 school year, the following must be completed:

1. Enrollment Form-be sure to circle your program choice: (MWF, T/TH, or 5-Day). We make every effort to honor teacher requests; however, at times we are unable to do so.
2. Registration fee in the amount of \$135.00 for MWF & T/Th programs and \$185.00 for the 5-Day program. We are unable to hold an opening unless this fee is paid. The registration fee is **non-refundable**.

Admission

Sharing Tree Preschool admits students of any race, color or national origin to all rights, privileges, programs and activities generally accorded to students at the school.

The following must be completed before the first day of school:

- Enrollment Form (turned in at time of registration)
- Registration fee (paid at time of registration)
- State of Florida health forms furnished by your physician
 1. Florida Certificate of Immunization, Form #DH680

AND

2. School Entry Health Exam, Form#DH3040
- Copy of birth certificate-must be from the state of birth, not from the hospital

In our 3 year-old classes, it is our policy that each child must be fully potty trained.

Tuition

Tuition is based on a 9 month pay schedule (September-May). We realize that the children attend a partial month during December and May. However, for ease of accounting on our end as well as the parent's end, we have divided the yearly tuition into 9 equal payments. There are no adjustments due to holidays or school closings. Tuition is due on the first of each month and is late after the 5th. A \$10.00 late fee is charged for payments received after the 5th. Tuition is as follows:

5 Day 3's Program Yearly tuition: \$3195/year or \$355.00/month for 9 months

MWF Program Yearly tuition: \$1890/year or \$210.00/month for 9 months

T/Th Program Yearly tuition: \$1575/year or \$175.00/month for 9 months

Orientation and First Day Information

Orientation will be held on August 30th. At this time, the children will visit their classes and meet their teachers. You will receive an email in mid-August giving you specific information regarding teacher assignment and times. **The first day of school for the Tuesday/Thursday program and the 5-Day program will be Tuesday, September 5th. The Monday/Wednesday/Friday program will begin on Wednesday, September 6th.**

Hours and Extended Hours

Our primary hours of care are 9:00 a.m. until 12:00 p.m. for the 2 & 3-year-old classes. Our car line begins at 8:50am and ends at 9:10am for arrival. At dismissal, our car line begins at 11:50am and ends at 12:10pm.

We offer an Extended Day program.

- Extended day is from 12:00 p.m. until 2:00 p.m. Monday through Thursday. Our car line will run from 1:50pm-2:00pm (at the main entrance to church) for extended day dismissal.
- The fee for Extended Day is \$10.00 regardless of how long the child stays. Our preference is that the child stays for the entire time. The fee should be sent in on the morning your child plans to stay.
- It is the responsibility of the parent to provide their child's lunch and drink.
- For 2's or 3's students with a sibling in VPK with Brain Boosters, a modified extended day is available from 12:00-1:00pm (Monday-Thursday) for a \$5 fee. In this circumstance, STP siblings can be picked up together at the main entrance during VPK with Brain Booster dismissal. This service is offered for students of VPK with Brain Booster siblings only.

Discipline

We will never use physical punishment as a means of discipline. In the area of discipline, we make it our priority to teach through consistency and loving guidance.

Sharing Tree Preschool is accredited by the Association of Christian Schools International (ACSI). We meet the standards required by ACSI and in accordance with Florida Statutes 402.316 Religious Exemption.